Date

From: RANK Last name, First, MSC, USN

To: CDR Jason Switzer, MSC, USN, Head MSC Graduate Programs

Subj: LETTER OF INTENT RANK LAST NAME, FIRST, MSC, USN

1. This letter is to inform the MSC Graduate Program office of my intent to apply for DUINS this next cycle. This letter in no way obligates me to apply.

2. Course(s) of instruction and/or degree type / fellowship / university.

3. My current billet title is (i.e. Boichemist, POMI, Social Worker) at (name of command) and my current subspecialty codes are (i.e. 1810, 1805, 1870). Furthermore, my projected rotation date is (month/year) and I do / do not have obligated service.

4. The Specialty Leader, detailer, and my chain of command are aware of my intent to apply for DUINS. My phone number is: (\*\*\*) \*\*\*- \*\*\*\* and my email address is:

5. I am not in receipt of permanent change of station orders.

I. M. SAILOR